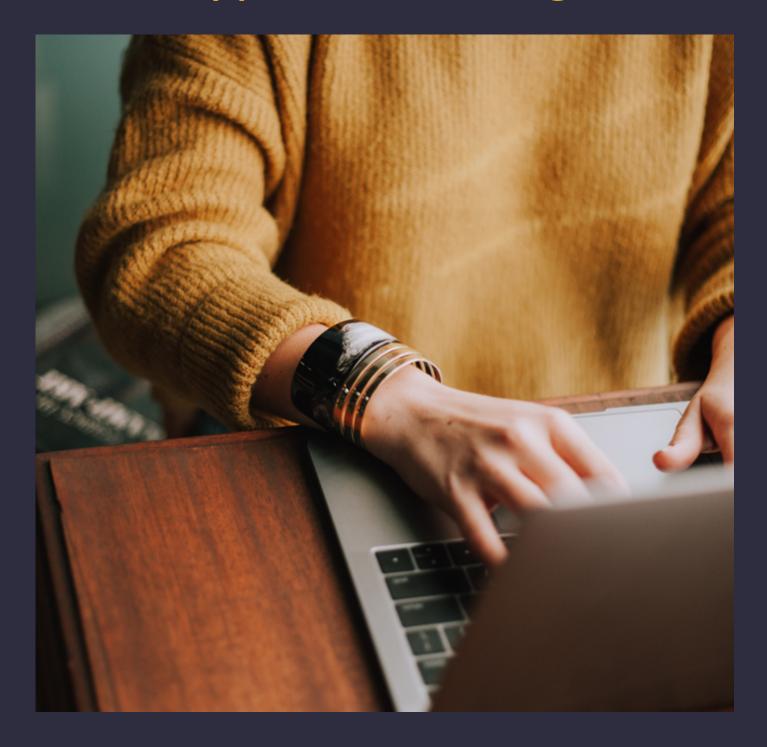


# **Application Package**



A LEADING BUSINESS SCHOOL WITH ENTREPRENEURSHIP AND HOSPITALITY AT ITS HEART

cesarritzcolleges.edu

2021/2022

# APPLICATION STEP-by-STEP

### I. Submit your application

We highly recommend applying early. If you need a student visa, please be sure to allow at least 12 weeks between application and program start date.

### 2. Process your application

Our team will process your application and you will receive a provisional acceptance within one week.

To confirm your place on your program, you must pay your confirmation fee within 30 days of your provisional acceptance.

### 3. Prepare for your arrival

Once you have paid your confirmation fee, we will confirm your place on your program and provide you with the documents necessary to prepare you for arrival – confirmation letter, study attestation, visa support, and welcome handbook.

You will also be invited to join prearrival information sessions.

### 4. Join your program

Our team will meet you at the airport in either Geneva or Zurich and help you organize your transportation to our campus where you will be welcomed to the school.

Throughout the first week, you will participate in a number of information sessions and social events that will ensure that you are ready to start your exciting journey.





Apply now []

# **APPLICATION FORM**

Complete the online application or alternatively, complete the application form\* and ensure that it is signed and dated before sending it with the required documents to the admissions office.

\*Please note that an additional fee of CHF 100 will be charged for all non-online portal applications.

Documents to be sent with the application form:

- High school certificate/transcripts
- University certificate/transcripts (if applicable)
- Proof of English proficiency (e.g. TOEFL, IELTS, etc.)
- Curriculum vitae (resume)
- Motivation letter

- Work reference letters (if available)
- Copy of passport
- Four passport-size photographs
- (3x4 cm required upon arrival in Switzerland)
- Statement of health (included in this document)

### Which program are you applying for?

CRCS: Bachelor Program*			More info		n Language Ilish Founda	More info		
					4 w	veeks	8 weeks	12 weeks
CRCS: Ma	ster Progra	ım**		More info	CHF 9	50 per week	(including tuition,	accommodation, and
CRCS:Wi	ne Business	s Managem	ient <sup>***</sup>	More info	meals)			
*Bachelor Progra January and July i October intake a	ntakes at Le E		ipus.					
**Master Program Available only for		l October in	takes.					
***Wine Busines Available only for	0							
Intakes								
2021	October	Decer	nber					
2022	April	June	July	September	October	December		

#### Education

l am transferring from a par	tner university (specify)					
Schools attended (including culinary schools or universities if applicable)						
Name	Location	From/To	Qualifica	tion Obtained		
Language Knowledge TOEFL/IELTS score Mother tongue	(Fluent/Good/Ba	ısic) Spoken	Written	Reading		
Others						
Language selection French	German					
Employer	Location	f work reference letters–previou From/To	Position			
Accommodation requests						
	Details 🖸 Lucerne		8	etails 🖸		
Double standard room		e for October)	Single deluxe room (			
(included in the fees)		ble standard room	Single superior delux	ke room		
Single deluxe room		ded in the fees)				
Single superior deluxe room		ble deluxe room				
		ble superior deluxe room				
	-	e standard room				
	•	e deluxe room				
	Single	e superior deluxe room				

Single, double, deluxe, and superior deluxe rooms are subject to availability (at an additional cost). If no preference is made, students will be informed of the room allocation upon arrival. Preference for room allocation is made for applicants on a first paid, first served basis. Accommodation may be allocated in different facilities, subject to availability.

Additional costs

#### Transfer

Optional bus transfer from Geneva Airport to the Bouveret campus (CHF 210 one way)

I will arrange my own transportation

#### Comments

Students going to the Lucerne Campus or Brig Campus will be met at the airport and directed to the campus by train.

#### Cancelation insurance

I do not wish to take the cancelation insurance (CHF 290 per term).

#### VISA

Should you require an entry visa to Switzerland, indicate the Swiss Embassy or Consulate closest to your city/town of residence.

#### Please complete in capital letters

Student

Gender M		F		
Family name(s)			First name(s)	
Date of birth (DD	/MM/Y	YYY)	City of birth	
Country of birth			Marital status	Nationality
House no./street			Postcode	Town
Country			Email	
Mobile phone			Telephone	

I am not sponsored by my parents/guardian or by any other party, and will fully finance my studies by myself.

Parents, guardian or sponsor (if applicable):

Father's first name(s)
Mother's first name(s)
House no./street
E-mail

I am committed and capable of paying for Mr./Ms. \_\_\_\_\_\_\_''s studies at César Ritz Colleges Switzerland and all relevant expenses. I understand that the fees and other financial conditions are modified annually and accept any revisions that may be made.

I understand that the legal relationship between the school and the student is governed by Swiss substantive law, to the exclusion of conflict of law provisions thereof.

I agree that the laws of the campus location will govern any dispute between the school and the student.

Signature of parent, guardian or sponsor/date: (if applicant is a minor or sponsored)

### How did you hear about us?

Are you working with an education counselor to support your application to CRCS?	Yes	No
Name of the representative/company		
If company, name of contact (if known)		
Location of the representative		
If applicable, tell us who told you about César Ritz Colleges Switzerland (student or alumni)		
Name of current student		
Name and graduation year of alumni		

# STATEMENT of HEALTH

The following questions concerning your state of health must be answered completely and truthfully. Information concerning your health will be kept confidential. The school will not disclose this information to any third parties without your prior consent.

Applicant's personal information		
Applicant's name	Male Fe	emale
Date of birth (DD/MM/YYYY):		
Applicant's health information		
Height:cm Weight kg		
Have you ever suffered or do you suffer from (please tick box accordingly):	Y	es No
Hepatitis B/C		
Diabetes		
Tuberculosis		
Measles		
Heart problems/conditions		
Any neurological conditions (epilepsy, etc.)		
Any mental conditions (psychological/psychiatric – depression, bipolar disorder, eating disorders)		
Any substance dependency (alcohol, drugs, medicine, etc.)		
Any learning difficulties (dyslexia, dyscalculia, ADHD, ADD, etc.)		
Accident/disorder that may limit or hinder your ability to perform effectively in this demanding environm	nent	
Allergy to medicine or any other products		
Are you at present under treatment by a doctor, chiropractor, therapist or any other medical specialist?		
If yes, specify		
Illness, disability, medication, allergy, etc. Treatment date Treatment terminated Name and addited	ress of doctor or hospita	ıl

#### Comments/known conditions/limitations

In keeping with the Swiss Education Group policies regarding proactive health care, the Student Counselor, in consultation with the student, parents, guardian or sponsor, may request, that a student undergo a medical check-up or mental health assessment at any time during her/his studies with agreed healthcare professionals.

The management reserves the right to withdraw a student from school if it is believed the internal health care support services are unable to meet the student's needs, or if the student does not follow external medical advice and/or guidance.

#### Declaration

I declare that the information I have given is true and correct. I certify that my general state of health, as well as both my physical and mental conditions, are excellent and that I am not affected by any physical limitation, condition, infirmity or contagious disease. I can comply with the strict physical and psychological requirements of training as a professional in the hotel and tourism industry without risk or limitation, except as detailed above. Signature of applicant/date: Signature of parent, guardian or sponsor/date: (if applicant is a minor or sponsored)

# CONDITIONS

#### Fees

Fees are reviewed every year and are subject to change at any time.

#### Currency

Prices are quoted in Swiss francs and payment can only be made in this currency. Bank charges are not covered by the school.

#### **Online Payment**

We provide a simplified online payment solution for our international students in partnership with Flywire.

#### Payments

Payments can be made by bank transfer payable in Swiss francs to: All program starting at the Lucerne campus:

Bank name:	UBS, Postfach, 6002 Lucerne
Account:	248 - 70184677.0
IBAN No.:	CH55 0024 8248 7018 4677 0
BIC/SWIFT:	UBSWCHZH80A
Beneficiary:	U.C. César Ritz Colleges Lucerne AG
All program s	tarting at the Bouveret and Brig campus:
Bank name:	UBS, Sebastiansplatz 4, 3900 Brig
Account:	689602.02T
IBAN No.:	CH76 0026 32 63 6896 0202 T
BIC/SWIFT:	UBSWCHZH80A

Beneficiary: U.C. César Ritz Colleges AG

### Terms & Conditions

#### I. Confirmation Fee

a. If you would like to proceed with your enrolment, you must pay a confirmation fee of CHF 3'000 within 30 days of receiving your acceptance letter.

- b.The confirmation fee ensures a place is reserved on your selected program.
- c.The confirmation fee is deducted from your total school fees.

d.The confirmation fee is refundable only in case of visa rejection.

#### 2. School Fees

a. You must pay full school fees at least six weeks before the beginning of the intake (unless a payment plan contract has been agreed upon).

- b. Requested accommodation type is confirmed after you have paid full school fees.
- c. Students with an overdue open balance cannot join their program until they settle the balance.
- d. Students with an overdue open balance will not receive transcripts, grades, or their diplomas.

e. We reserve the right to charge a late payment administration fee of CHF 250, and to suspend a student with an overdue open balance or with non-respected payment plan instalments from his or her studies until payment issues have been resolved.

#### 3. Payment of several terms in advance

a. If you pay more than one term in advance and cancel before or during the first term, the cancelation conditions apply. However, the full fees paid for future terms will be refunded minus an administrative charge of CHF 250.

#### 4. Sharing of information and payment conditions

a. If you are not the person paying your school fees, you commit to informing the person in charge of doing so (parents, sponsors, agents, loan agencies, etc.) of the cancelation and payment conditions mentioned in this document.

b.You are also responsible for transmitting all payment/school fee-related correspondence to the person in charge of your payments.

c. SEG cannot be held responsible if you do not respect the above-mentioned.

d. The school reserves the right to disclose progress reports to the guardian, sponsor, or appointed representative when considered beneficial to the student's progress.

#### 5. Deferral

a. If a student chooses to defer their commencement date before the beginning of the term, full school fees paid will be transferred to the next intake. However, the student will have to pay the published school fees for the chosen intake.

b. If, after deferring your studies, you decide to cancel, the full school fees paid will be kept as a lump sum indemnity.

c. Students are allowed to defer their enrolment to the next available intake and may do so only on two occasions.

After two deferrals, we will cancel a student's application.

#### 6. Cancelation

a. Before the beginning of the term:

I. If you cancel eight weeks or more before the beginning of the intake, you are entitled to a full refund of the school fees minus the confirmation fee, which will be kept as a lump sum indemnity according to article 160 of the Swiss Code of Obligations.
II. If you cancel four to eight weeks before the beginning of the intake, you are entitled to a refund of 50% of the amount paid minus the confirmation fee. The remaining fees are kept as a lump sum indemnity.

III. If you cancel four weeks or less before the beginning of the intake, the full school fees paid will be kept as a lump sum indemnity. IV. The following exceptions apply (see point 6.c.).

#### b. During the term:

I. If you cancel during the term, the full fees paid for that particular term will be kept as a lump sum indemnity. II. The following exceptions apply (see point 6.c.).

c. Exceptions

I. If you cancel before the beginning of the term due to visa refusal (proof is required), the full school fees paid will be refunded minus an administrative charge of CHF 250.

II. If you cancel during the term for medical reasons and you have taken cancelation insurance, you are entitled to a maximum refund of CHF 9'000 per term (proof is required).

III. If you cancel during the term for valid, exceptional reasons (approved by SEG management) and want to return at a later intake, the fees paid, which have not been "consumed," will be transferred to the next term minus an administrative charge of CHF 250. This case will be treated as a deferral (see point 5).

#### 7. Expulsion

a.We reserve the right to expel any student for constant violation of rules and regulations, drug use, or vandalism.

b. There is no refund of fees in case of expulsion. The full fees paid are kept as a lump sum indemnity.

c. Expelled students are not allowed to pursue their studies within any SEG school.

#### 8. Cancelation policies for bridge courses, Summer Sessions, English Foundation Program, retakes, and Independent Studies

a. If you cancel one week or less before the beginning of the course, you are not entitled to any refund.

b. If you cancel more than one week before the beginning of the course, the full fees paid will be refunded minus CHF 250 administrative charge.

#### 9. Activities

Students undertake extracurricular activities outside of planned school activities at their own risk, and the school cannot be held responsible.

#### 10. Applicable Law

The legal relationship between the school and the student are governed by Swiss substantive law, to the exclusion of conflict of law provisions thereof.

#### II. Jurisdiction

Any dispute between CRCS and the student will be subject to the exclusive jurisdiction of the courts of Lausanne, Switzerland.

#### 12. Other Points

The school also reserves the right to alter dates, fees, location, curriculum, or class hours without prior notice. We can provide a complete set of school rules and regulations upon request. Furthermore, César Ritz Colleges Switzerland reserves the right to use all images, videos, and testimonials produced by the student (individually or within a group) or by César Ritz Colleges Switzerland for marketing and promotion, on-and-offline on a global scale. The agreement is irrevocable, worldwide, and perpetual and is binding upon the student's heirs and assigns.

#### Declaration

I declare that the information I have given is true and correct, and that I have read and agree with the conditions and accept the rules and regulations of César Ritz Colleges Switzerland that are available upon request. Signature of applicant/date: Signature of parent, guardian or sponsor/date: (if applicant is a minor or sponsored)

Should you be sponsored by parents/guardian or an external party, the sponsor may be contacted any time directly by the school for any financial matter.





CONTACT DETAILS contact@cesarritzcolleges.edu www.cesarritzcolleges.edu

LE BOUVERET Route Cantonale 51 CH-1897 Le Bouveret Switzerland T +41 24 482 82 82

LUCERNE Löwenstrasse 16 CH-6004 Lucerne Switzerland T +41 41 399 00 00

BRIG Englisch Gruss-Strasse 43 CH-3902 Brig Switzerland T +41 27 922 04 04





SWITZERLAND

# TUITION and FEES 2021



### **CRCS: BACHELOR PROGRAM**

Fees All prices are guoted in Swiss francs (CHF)

		YEAR I			١	'EAR 2			YEAR 3		
FEES BREAKDOWN	TERM I	TERM 2	INTERNSHIP	TERM 3	TERM 4	TERM 5	INTERNSHIP	TERM 6	TERM 7	TERM 8	TOTAL
TUITION	13'000	13'000	-	13'000	13'000	13'000	-	13'000	13'000	13'000	104'000
ACCOMMODATION <sup>2</sup>	3'300	3'300	-	3'300	3'300	3'300	-	4'000	4'000	4'000	28'500
FOOD	l'450	1'450	-	l'450	l'450	l'450	_	l'450	l'450	l'450	11'600
ADDITIONAL CHARGES <sup>3</sup>	2'360	1'940	-	1'940	l'940	1'940	-	1'940	1'940	1'940	15'940
TOTAL PER TERM	20'110	19'690	-	19'690	19'690	19'690	-	20'390	20'390	20'390	GRAND TOTAL

160'040

A security deposit of CHF 1'500 is required from all applicants. The monthly health insurance premiums during internships (CHF 140 per month) as well as any damage / loss of school property by students will be deducted from the security deposit.

All price breakdowns are valid for students who apply from January I, 2021 onwards. Any previously published price breakdowns and any previously issued invoices remain valid.

<sup>1</sup> For example, minimum monthly gross salary during a four-to six-month internship in Switzerland: CHF 2'212.

<sup>2</sup> Please note that accommodation is mandatory for terms 1-5. Accommodation may be fully deducted from fees in terms 6, 7 & 8, but not accumulated with any other discounts / scholarships, except early bird discount. During term breaks, accommodation is available at an additional cost of CHF 360 per week and may be reserved through the front desk team (effective from 20th of June 2021).

<sup>3</sup> For more information, please download the application package here

## CRCS: MASTER PROGRAM

Fees All prices are quoted in Swiss francs (CHE)

All prices are quoted in Swiss francs (CHF)	
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FEES BREAKDOWN	TERM I	TERM 2	INTERNSHIP	TOTAL
TUITION	13'400	I 3'400	-	26'800
ACCOMMODATION <sup>2</sup>	4'000	4'000	-	8'000
FOOD	1'450	1'450	-	2'900
ADDITIONAL CHARGES <sup>3</sup>	2'360	1'940	-	4'300
FOTAL	21'210	20'790	-	GRAND TOTAL
security deposit of CHF 1'500 is required from all a s of school property by students will be deducted fi	42'000			

All price breakdowns are valid for students who apply from January 1, 2021 onwards. Any previously published price breakdowns and any previously issued invoices remain valid.

<sup>1</sup> For example, minimum monthly gross salary during a four-to six-month internship in Switzerland: CHF 2'212.

<sup>2</sup> Please note that accommodation is mandatory (to request an exception, please contact Swiss Education Group). Decisions to be taken on a case by case basis.

During term breaks, accommodation is available at an additional cost of CHF 360 per week and may be reserved through the front desk team (effective from 20th of June 2021).

<sup>3</sup> For more information, **please download the application package here** 

Fees All prices are guoted in Swiss francs (CHF)

#### PRICE FOR FULL CERTIFICATE:

DURATION OF STUDY	TUITION/FOOD/ ACCOMMODATION <sup>1</sup>	ADDITIONAL CHARGES	TOTAL	TOTAL PER YEAR
6 × 2 weeks	14'000	-	-	14'000

#### PRICE FOR EACH COURSE:

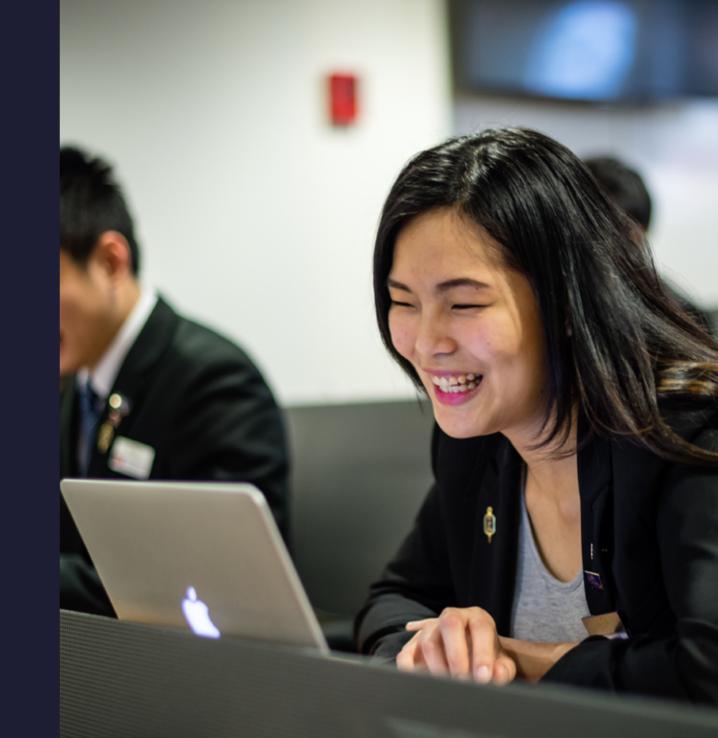
2 WEEK COURSE	TUITION/ACCOMMODATION/MEALS
Learning to Become a Taste Expert: WSET Levels 1, 2	3'500
Wine and Food Pairing	2'500
Building a Brand & Women in Wine	2'500
Starting a Wine Business	2'500
Wine Commerce, Marketing, and Wine Tourism	2'500
Sustainable Sourcing	2'500

<sup>1</sup> Please note that accommodation is mandatory. During term breaks, accommodation is available at an additional cost of CHF 360 per week and may be reserved through the front desk team (effective from 20th of June 2021).



COLLEGES SWITZERLAND

# TUITION and FEES 2022



### **CRCS: BACHELOR PROGRAM**

Fees All prices are guoted in Swiss francs (CHF)

Y		YEAR I		YEAR 2			YEAR 3				
FEES BREAKDOWN	TERM I	TERM 2	INTERNSHIP	TERM 3	TERM 4	TERM 5	INTERNSHIP	TERM 6	TERM 7	TERM 8	TOTAL
TUITION	13'700	13'300	-	13'300	13'300	13'300	-	13'300	13'300	13'300	106'800
ACCOMMODATION <sup>2</sup>	3'300	3'300	-	3'300	3'300	4'000	-	4'000	4'000	4'000	29'200
FOOD	1'500	1'500	-	1'500	1'500	1'500	-	1'500	1'500	1'500	12'000
ADDITIONAL CHARGES <sup>3</sup>	2'400	2'000	-	2'000	2'000	2'000	-	2'000	2'000	2'000	I 6'400
TOTAL PER TERM	20'900	20'100	-	20'100	20'100	20'800	-	20'800	20'800	20'800	GRAND TOTAL

164'400

A security deposit of CHF 1'500 is required from all applicants. The monthly health insurance premiums during internships (CHF 140 per month) as well as any damage / loss of school property by students will be deducted from the security deposit.

All price breakdowns are valid for students who apply from 15 August 2021 onwards. Any previously published price breakdowns and any previously issued invoices remain valid, conditional on the confirmation fee being paid before 15 August 2021 and total fees being paid six weeks before starting the program.

<sup>1</sup> For example, minimum monthly gross salary during a four-to six-month internship in Switzerland: CHF 2'212.

<sup>2</sup> Please note that accommodation is mandatory for terms 1-5. Accommodation may be fully deducted from fees in terms 6, 7 & 8, but not accumulated with any other discounts / scholarships, except early bird discount. During term breaks, accommodation is available at an additional cost of CHF 360 per week and may be reserved through the front desk team (effective from 20th of June 2021).

<sup>3</sup> For more information, please download the application package here

## CRCS: MASTER PROGRAM

Fees All prices are quoted in Swiss francs (CHF)

All	prices	are	quoted	in	Swiss	francs	(CHF)	)

FEES BREAKDOWN	TERM I	TERM 2	INTERNSHIP <sup>1</sup>	TOTAL
TUITION	13'600	13'300	-	26'900
ACCOMMODATION <sup>2</sup>	4'000	4'000	-	8'000
FOOD	1'500	1'500	-	3'000
ADDITIONAL CHARGES <sup>3</sup>	2'400	2'400	-	4'800
TOTAL	21'500	21'200	-	GRAND TOTAL
security deposit of CHF 1'500 is required from all ap	42'700			

All price breakdowns are valid for students who apply from 15 August 2021 onwards. Any previously published price breakdowns and any previously issued invoices remain valid, conditional on the confirmation fee being paid before 15 August 2021 and total fees being paid six weeks before starting the program.

For example, minimum monthly gross salary during a four-to six-month internship in Switzerland: CHF 2'212.

<sup>2</sup> Please note that accommodation is mandatory (to request an exception, please contact Swiss Education Group). Decisions to be taken on a case by case basis. During term breaks, accommodation is available at an additional cost of CHF 360 per week and may be reserved through the front desk team (effective from 20th of June 2021).

<sup>3</sup> For more information, please download the application package here

All prices are quoted in Swiss francs (CHF)

Fees

#### PRICE FOR FULL CERTIFICATE:

DURATION OF STUDY	TUITION/FOOD/ ACCOMMODATION <sup>1</sup>	ADDITIONAL CHARGES	TOTAL	TOTAL PER YEAR
6 x 2 weeks	14'000	-	-	14'000

#### PRICE FOR EACH COURSE:

2 WEEK COURSE	TUITION/ACCOMMODATION/MEALS
Learning to Become a Taste Expert: WSET Levels 1, 2	3'500
Wine and Food Pairing	2'500
Building a Brand & Women in Wine	2'500
Starting a Wine Business	2'500
Wine Commerce, Marketing, and Wine Tourism	2'500
Sustainable Sourcing	2'500

<sup>1</sup> Please note that accommodation is mandatory. During term breaks, accommodation is available at an additional cost of CHF 360 per week and may be reserved through the front desk team (effective from 20th of June 2021).

All price breakdowns are valid for students who apply from 15 August 2021 onwards. Any previously published price breakdowns and any previously issued invoices remain valid, conditional on the confirmation fee being paid before 15 August 2021 and total fees being paid six weeks before starting the program.

## CRCS: MASTER PROGRAM

Fees All prices are quoted in Swiss francs (CHF)

All	prices	are	quoted	in	Swiss	francs	(CHF)	)

FEES BREAKDOWN	TERM I	TERM 2	INTERNSHIP <sup>1</sup>	TOTAL
TUITION	13'600	13'300	-	26'900
ACCOMMODATION <sup>2</sup>	4'000	4'000	-	8'000
FOOD	1'500	1'500	-	3'000
ADDITIONAL CHARGES <sup>3</sup>	2'400	2'400	-	4'800
TOTAL	21'500	21'200	-	GRAND TOTAL
security deposit of CHF 1'500 is required from all ap ss of school property by students will be deducted fr	42'700			

All price breakdowns are valid for students who apply from 15 August 2021 onwards. Any previously published price breakdowns and any previously issued invoices remain valid, conditional on the confirmation fee being paid before 15 August 2021 and total fees being paid six weeks before starting the program.

For example, minimum monthly gross salary during a four-to six-month internship in Switzerland: CHF 2'212.

<sup>2</sup> Please note that accommodation is mandatory (to request an exception, please contact Swiss Education Group). Decisions to be taken on a case by case basis. During term breaks, accommodation is available at an additional cost of CHF 360 per week and may be reserved through the front desk team (effective from 20th of June 2021).

<sup>3</sup> For more information, please download the application package here

## OPTIONAL EXTRAS

Fees: Room Extras

Per term

All prices are quoted in Swiss francs (CHF)

	LE BOUVERET CAMPUS LUCERNE CAMPUS		BRIG CAMPUS
DOUBLE STANDARD ROOM	INCLUDED IN THE FEES	INCLUDED IN THE FEES	-
DOUBLE DELUXE ROOM	-	1'200	-
DOUBLE SUPERIOR DELUXE ROOM	-	1'900	-
SINGLE STANDARD ROOM	-	1'900	-
SINGLE DELUXE ROOM	2'500	2'500	INCLUDED IN THE FEES
SINGLE SUPERIOR DELUXE ROOM	3'100	3'100	١'900

Fees: Car Parking

Per term All prices are quoted in Swiss francs (CHF)

	LE BOUVERET CAMPUS	BRIG CAMPUS
ON-CAMPUS OUTDOOR CAR PARKING	200	200
ON-CAMPUS UNDERGROUND CAR PARKING	-	350

All parking options are subject to availability.

## INCLUDED IN THE FEES

## **OPTIONAL EXTRAS**

#### ACCOMMODATION

#### The fees include the following accommodation:

- Le Bouveret Campus double standard room
- Lucerne Campus double standard room
- Brig Campus single deluxe room
- Alternative options are available and are listed in the table (previous page) on a per campus basis.
- Rooms are cleaned every other week by the housekeeping staff.
- Bed linen and towels are provided.
- All rooms are non-smoking.
- During term breaks accommodation is available at an additional cost of CHF 360 per week and may be reserved through the front desk team (effective from 20<sup>th</sup> of June 2021).

#### FOOD

#### Students are offered the following meal plans:

- Le Bouveret Campus breakfast, lunch, and dinner from Monday to Friday; on weekends, brunch and dinner
- Lucerne Campus breakfast, lunch, and dinner from Monday to Friday; on weekends, brunch and dinner
- Brig Campus lunch and dinner from Monday to Friday; on weekends, complimentary equipped kitchens are available where students can cook.
- Meals are mandatory for all terms and all programs.

#### ARRIVAL IN SWITZERLAND

- Welcome desk at the airport
- Induction weekend
- Residence permit
- Swiss residency taxes
- Swiss VAT taxes
- School uniform (Le Bouveret and Lucerne only)
- Student card

#### ACADEMICS

- Teaching material
- Access to academic guidance and study support
- Study advisor
- Library access
- Wireless Internet connection
- Graduation and official certificate

#### INSURANCE AND SOCIAL ASSISTANCE

- Health insurance (during academic term)
- Student counselor
- World private civil liability plan

#### INTERNSHIP AND CAREER SERVICES

- Internship placement/assistance
- Internship preparation and report
- Participation in the International Recruitment Forum
- Career guidance

#### LEISURE

- Use of campus recreational facilities
- Sightseeing or professional excursion

## EARLY BIRD DISCOUNT

## SECURITY DEPOSIT

A reduction of 4% is available to all students who pay their fees in full 90 days prior to the start of each term.

This is calculated on the basis of Tuition + Standard Accommodation + Meals – any scholarship or other discount.

The reduction of 4% is also available to students who pay three or more terms in advance. For more information, please contact the admissions office.

This deposit is a security deposit from which the following can be deducted (this list is not exhaustive):

- Damages caused directly by you in your room and/or the school premises
- Collective damages (the damages that cannot be allocated to one student in particular and that are therefore split between all students)
- Yearbook
- Deductible for health insurance
- Unpaid school fees under CHF 100.- The security deposit is paid in full only once. In the following terms you will only pay what has been used during the previous term. The security deposit will be refunded to you six months after the end of the last academic term.